



JOB DESCRIPTION

Title:	Salaried Doctor
Hours:	4 – 8 sessions clinical Plus 0.5 – 1 session CME/admin
Salary Scale:	£70440 - £75060 pro rata dependent on experience
Contract:	Permanent

We are looking for a friendly, enthusiastic, up to date, conscientious doctor, preferably a flexible team player, keen to be involved in all clinical activity within the practice but who will not have administrative responsibility e.g. staff, finance etc. An interest in the health of young people is essential.

The practice is peculiar in the following ways:

List Size: The current list size averages over 21,000 patients and patient demand varies considerably across the academic year. Our patients are all associated with the university when they register; mainly students (65% of list). We also have ex-students who still live in the area, members of university staff and their families and many overseas students and their families.

High Turnover: Up to 4500 patients are registered over a four week period in Sept/Oct. Most patients attend 3 – 4 year courses and leave after that time.

Youth: Our population is largely free from untreatable chronic or degenerative disease, yet this is a time when major psychological and physical disease often presents. It is rewarding to know that our effective early intervention can produce long term benefits. The majority of patients are between 18 – 30 years. There are only 70 patients over 65 years currently (0.3%).

Multi-cultural: We treat patients from all over the world with a wide variety of cultures. About 35% of patients are international students and their families.

Nursing Team: We have 6 nurses providing a variety of appointment and walk in services. They are trained to diagnose and treat minor illnesses within the guidelines of the nursing policy document. Specialist sexual health clinics, travel and asthma clinics are also run by the nurses.

Doctor Sessions

- Routine sessions currently consist of approx 13x 10 minute appointment slots and 2x 5 minute telephone slots, running 6 mornings, 5 afternoons and one evening between 8.30am and 8pm.
- Book on day doctor clinics also operate daily to ensure availability of appointments.
- Telephone appointments are incorporated into all clinics.

- Urgent/duty sessions run both morning and afternoon (from 8.30 – 1pm and 1pm – 6.30pm) with no booked appointments and see any urgent same day patients.
- All doctors participate equally in a rota to provide extended hours appointments on a Tuesday evening and a Saturday morning

The Urgent/Duty clinics run alongside the treatment room nurse.

The longer Urgent/Duty sessions are shared out between 14 doctors but doctors may do more of these sessions during university vacation when a number of colleagues may be on holiday. The urgent/duty workload is shared equally between those staff remaining.

Holidays may only be taken during university vacation time (22 weeks of year) unless under exceptional circumstances by special agreement.

We actively pursue ongoing medical education within the practice through weekly educational and review meetings, significant event analysis and governance projects within the practice PPDP. An informal clinical discussion group also operates once a week. Our ongoing training of the nursing team also provides an opportunity to update our own knowledge. A weeks paid study leave is included in the package.

This post

A full time member of staff at this practice is paid for 8 clinical sessions plus one session in addition for admin/CME. Staff working less than 8 clinical sessions receive a proportional share of paid CME time according to number of sessions worked (ie a doctor working 4 clinical sessions will receive ½ session of CME).

All doctors, regardless of full time or part time status take an equal share of Saturday mornings and/or evenings (currently Tuesday evening).

Interests in sexual health, family planning, sports medicine, tropical medicine, psychological medicine and health education would be useful but not essential.

There are at present, 6 partners and 8 salaried doctors all working part time (to different degrees) and a strong management, nursing and administrative team. The medical centre also has in-house CBT.

The practice is located in purpose built premises, newly constructed in 2005 on the university campus. We currently have free parking. The practice uses the EMIS Web clinical system and encourages IT developments that make life easier.

Norwich and the university

The practice is an independent GP practice, situated on the campus of the University of East Anglia about 4 miles to the West of the centre of Norwich. As well as being a PMS practice within NHS Norfolk, offering all normal NHS requirements, it provides many additional services to the university and also operates an Occupational Health Department looking after the 3000 staff working at the university and some other private organisations.

**THIS POST CAN BE A SINGLE FULL-TIME POST OR TWO PART-TIME POSTS
NEGOTIABLE START DATES**